



Call or write to Kendra Meador at 405-224-2200 or [HR@bankfnbt.com](mailto:HR@bankfnbt.com)

This is a great opportunity to join a thriving, locally owned bank. Benefits include sign-on bonus, competitive salary, paid time off, 401K, Employee Stock Ownership Plan and an insurance package. Contact Kendra Meador at 405-224-2200 or [kmeador@bankfnbt.com](mailto:kmeador@bankfnbt.com) for more information.

## Multibanker I - Downtown

FNBT

Salary Range: \$13.00 - \$16.00

This is a customer-focused position responsible for professional interactions with internal and external customers. The term MultiBanker combines the essential duties of a teller with expert account management functions.

## ESSENTIAL FUNCTIONS

- Interacts professionally and courteously with internal and external customers.
- Promotes business for the Bank by maintaining good customer relations.
- Listens actively to determine if the Bank has a product or service that can address a customer's needs. Communicates solutions to the customer either verbally or by written proposal.
- Closes sales or makes referrals for products or services that address customers' needs.
- Accepts responsibility and accountability for handling money accurately.

- Pays and receives cash in a variety of account transactions.
- Inspects and verifies negotiable instruments for payment and/or deposit; makes determinations as to funds availability as allowed by regulations.
- Balances each transaction and properly scans and retains work under retention standards.
- Assists customers in opening and/or closing of all account types.
- Performs clerical duties as assigned.
- Maintains a high level of professionalism to include consistent communication with supervisor.

## POSITION REQUIREMENTS

Excellent interpersonal and communication skills; proper telephone etiquette; intermediate PC skills; light typing; flexibility in scheduling; proven ability to solve problems; excellent customer service skills; understanding of Bank products and services; self-motivated.

If you would like to apply for this position please send a resume to Kendra Meador at [kmeador@bankfnbt.com](mailto:kmeador@bankfnbt.com)

FNBT is committed to do our part to limit the spread of Covid19 in our communities. Employees may be asked to wear masks to protect others, and new hires may be asked to provide vaccination status.

First National Bank is an equal opportunity employer.